

MEMORANDUM

To: The Charlottesville-Albemarle Metropolitan Planning Organization
From: Gorjan Gjorgjievski, Regional Planner II, CA-MPO
Date: August 27, 2025
Subject: Administrative Modifications to the Charlottesville Area Transit Projects of the CA-MPO FY24-27 Transportation Improvement Program (TIP)

Purpose:

This memorandum serves to inform you of a request made by Charlottesville Area Transit (CAT) for administrative modifications to CAT projects included in the CA-MPO FY24–27 Transportation Improvement Program (TIP). These adjustments are presented as informational only, and do not require formal action by the CA-MPO Policy Board.

Summary of Administrative Adjustments:

The requested changes stem from updated guidance and revised funding allocations provided by the Federal Transit Administration (FTA). To ensure CAT's federal grant funds can be obligated on schedule, the FTA has set a deadline of **September 25, 2025**, for these revisions to be incorporated into the TIP document. CA-MPO staff are working closely with CAT and the Virginia Department of Rail and Public Transportation (DRPT) to ensure that this deadline is met and that all required documentation is completed accurately and on time.

The following adjustments affect several Charlottesville Area Transit (CAT) projects:

- **CAT0003 – Replacement Rolling Stock:** Increase in FY25 Section 5339 funds by \$438,000, bringing the total to \$955,000.
- **CAT0007 – Passenger Shelters:** Increase in FY25 Section 5339 funds by \$56,000, bringing the total to \$56,000.
- **CAT0009 – Purchase Support Vehicles:** Increase in FY25 Section 5339 funds by \$71,000, bringing the total to \$71,000.
- **CAT0011 – Purchase Shop Equipment:** Reallocation of \$63,000 in Section 5339 funds from FY24 to FY25, bringing the FY25 total to \$83,000.
- **CAT0012 – Purchase Vehicle Locator System:** Reallocation of \$136,000 in Section 5339 funds from FY24 to FY25, bringing the FY25 total to \$136,000.
- **CAT0014 – Purchase Miscellaneous Equipment:** Increase in FY25 Section 5339 funds by \$27,000, bringing the total to \$30,000.
- **CAT0017 – Purchase Surveillance/Security Equipment:** Reallocation of \$56,000 in Section 5339 funds from FY26 to FY25.
- **CAT0021 – Capital Facilities Renovations:** Reallocation of \$628,000 in Section 5339 funds from FY24 to FY25.

Next Steps:

CA-MPO staff will continue coordinating with CAT and DRPT to finalize these adjustments and ensure compliance with the FTA's requirements. The revised TIP document will be posted to the CA-MPO website

prior to the September 25, 2025, deadline. A complete update of the TIP, including these modifications, will be presented to the Policy Board at your October 2025 meeting.

Please feel free to reach out if you have any questions or would like additional details.
Sincerely,

Gorjan Gjorgjievski – gorjang@tjpd.org
Regional Planner II
Thomas Jefferson Planning District Commission
Charlottesville-Albemarle MPO